



Tarner
Children
Young People
Community

Door Policy

The project prides itself on always offering free flow for the children in and out of the building to encourage outside play all year round. However, being in a public park there are risks that must be considered at all times. Therefore, staff must always wear their ID badges and branded clothing to be recognised from a distance and differentiated from other adults in the park.

Vigilance around the entrance to the building. There must be:

- A member of staff at all times having sight of the entrance door and to everyone entering and leaving the building
- EYFS children must be with a play worker at all times, especially when outdoors
- Staff must always have a fully functioning Emergency alarm with them when outdoors to allow for effective communication between staff
- All adults entering the building must be met and questioned by a worker and asked to leave the premises if not associated with a child
- The gate to the enclosed area of the park around the building must be kept closed at all times
- Staff must be vigilant at all times of members of the public entering the enclosed area and ensuring they are watched and if needed questioned and at no time interact with the children in our care
- CCTV cameras are in place to observe all areas around the building and must be referred to if a serious incident occurs
- Children must be regularly reminded to only leave the building with a member of staff or get permission from staff.
- Children must wear yellow fluorescent wrist band outdoors. Staff to monitor this.

Reviewed and updated; July 2024

Date of next review; July 2025

Ofsted Number: EY471335.

Registered Charity Number: 1152321.

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